

# Remove embedded fonts from slides

Embedded fonts are not supported. Before uploading a slide deck to an event, you must remove embedded fonts from the deck.


**Note:** In total, we support over 1500 different font families. We probably already support your custom fonts or can add them for you. Contact Support for assistance.

## To remove embedded fonts (Windows):

1. Open the PowerPoint file on your computer.
2. On the File menu, select **Options** and then in the left column, select the **Save** tab.
3. At the bottom, under Preserve fidelity when sharing this presentation, clear the **Embed fonts in the file** check box.

PowerPoint Options ?

General  
Proofing  
**Save**  
Language  
Ease of Access  
Advanced  
Customize Ribbon  
Quick Access Toolbar  
Trust Center

 Customize how documents are saved.

**Save presentations**

☒ AutoSave OneDrive and SharePoint Online files by default on PowerPoint [?](#)

Save files in this format: PowerPoint Presentation

☒ Save AutoRecover information every 10 minutes

☒ Keep the last AutoRecovered version if I close without saving

AutoRecover file location: C:\Users\mmantione\AppData\Roaming\Microsoft\PowerPoint\

☐ Don't show the Backstage when opening or saving files with keyboard shortcuts

☒ Show additional places for saving, even if sign-in may be required.

☐ Save to Computer by default

Default local file location: C:\Users\mmantione\Documents\


Default personal templates location:

**Offline editing options for document management server files**

Saving checked out files to server drafts is no longer supported. Checked out files are now saved to the Office Document Cache.

[Learn more](#)

Server drafts location: C:\Users\mmantione\Documents\SharePoint Drafts\

**Preserve fidelity when sharing this presentation:**  slidedeck.pptx

☒ Embed fonts in the file [?](#)

☒ Embed only the characters used in the presentation (best for reducing file size)  
☐ Embed all characters (best for editing by other people)

4. Save the file, then close and re-open it.

A different font is substituted for the font that had been embedded previously.

### To remove embedded fonts (Mac):

1. Open the PowerPoint file on your computer.
2. On the PowerPoint application menu, click **Preferences**.
3. Under Output and Sharing, click **Save**.
4. Under Font Embedding, clear the **Embed fonts in the file** check box.
5. Save the file, then close and re-open it.

A different font is substituted for the font that had been embedded previously.

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